

# USE OF HOME OFFICE WORKSHEET



This allowance can be claimed if you run a small business & use an area in the family home for work purposes. If there isn't a separate area for the business the apportionment will need to take into account criteria such as the amount of time spent on income-earning activities & the area used at home.

Complete the shaded areas - or simply advise of any changes from last year:

## PROPERTY DETAILS

Business Name:	Money Metrics
Balance Date:	31-Mar-17
Address of PRIVATE Property:	1 Xxxxxx Xxxxx, Xxxxx

## PROPERTY COSTS

Insurance - House & Contents:	\$	1,500.00
Repairs & Maintenance/Lawns/Rubbish:	\$	1,000.00
Rates:	\$	3,000.00
Mortgage (Interest Only) or Rent:	\$	25,000.00
Electricity/Gas:	\$	2,600.00
Total (A)	\$	33,100.00

## PROPERTY AREA

Area of Office/Garage:	18
Area of Total House:	180
Percentage (B)	10%
<b>AMOUNT CLAIMED FOR USE OF HOME/OFFICE = A x B</b>	<b>\$ 3,310.00</b>